

# Jay Dave, PMP

AI Product Owner

## Contact

### Phone

8155000080

### E-mail

jayksdave@gmail.com

### Twitter

<https://twitter.com>

/JimmyDave10

### LinkedIn

<https://www.linkedin.com>

/in/jayksdave/

### WWW

<https://bold.pro/my/jay-dave/781>

## Skills

Research and trend analysis

Project Management

Product Management

Business Development

Stakeholder Relations

Data Science and AI/ML

## Software

ProductBoard

Advanced

JIRA

As a Product Owner at HubSync, currently valued at \$150 million after recent funding, I specialize in leading AI and technology-driven projects to successful completion.

With 14 years of experience in product and project management, I have managed 20+ projects across AI, web, and mobile domains, integrating cutting-edge Generative AI and Machine Learning solutions.

Previously, I spearheaded key growth initiatives that elevated product quality, strengthened client relationships, and expanded market reach.

I thrive in dynamic, cross-functional environments, having led diverse teams of up to 25 members.

My approach combines data-driven insights, strategic planning, and impactful leadership to drive measurable business outcomes.

## Key Achievements

- Managed 20+ AI, web, and mobile projects from concept to completion, integrating Generative AI and Machine Learning models.
- Led the implementation of RAG search systems, enhancing data retrieval accuracy and user experience.
- Deployed AI-powered workflow automation using Appmixer and N8N, reducing manual processes and boosting efficiency.
- Developed AI RAG summarization engines to deliver actionable insights from large datasets.
- Launched AI RAG chatbots, enabling context-aware client interactions and optimized support.
- Directed & Managed cross-functional teams of up to 25 members, achieving a 95% retention rate across long-term projects.
- Partnered with global AI vendors to ensure high-quality, scalable implementations within budget.

## Professional Experience

2024-11 -

Current

### AI Product Owner

*HubSync, Remote*

- Led RAG search implementation, enhancing

Advanced

Figma

Upper intermediate

CRM

Advanced

ChatGPT

Advanced

2023-07 -  
2024-11

## Business Consultant

*Shivohm, Gandhinagar, India*

- Handled account management and client onboarding, building strong, lasting relationships and ensuring customer satisfaction.
- Came up with new product ideas using AI technology, creating solutions that meet market needs and support business growth.
- Managed the AI team, integrating AI solutions to improve business processes and decision-making.
- Created and implemented sales and marketing strategies to enter new markets, attract more customers, and strengthen the brand.
- Generated new business with marketing initiatives and strategic plans.
- Increased client base by identifying new business opportunities and cultivating strong relationships with key decision makers.
- Managing both the Technical and Sales & Marketing teams.

2020-12 -  
2023-06

## Product Owner

*Shivohm Softech, Gandhinagar, India*

- Owned and prioritized product backlog.
- Managed a team of 12 People including Developers, Data Scientist & QA.
- Designed, implemented and evaluated new models and rapid software prototypes to solve problems in machine learning and systems engineering.
- Applied appropriate data science techniques to solve business problems.
- Build Various Forecasting Models to solve global & across industry problems.
- Successfully helped client / product to launch in market.

- Oversaw entire product deployments from vision and creation to roll-out and delivery.
- Attended Agile ceremonies, demos and production proving activities.
- Focused on building critical features up front in order to identify constraints and technical challenges.
- Managed implementation of new features by outlining plans and specifications such as how, where and when each component would work.

2019-12 -  
2021-12

## **Senior Business Analyst**

*Cygnnet, Ahmedabad, India*

- Synthesized current business intelligence data to produce reports and polished presentations, highlighting findings and recommending changes.
- Guided teams and refined Agile techniques throughout journey and evolution of delivery cycles, establishing documentation framework to support Agile methodology implementation with Waterfall-centric delivery team.
- Researched competitors to build report of rising trends in various markets.
- Analyzed key aspects of business to evaluate factors driving results and summarized into presentations.
- Facilitated Scrum framework – sprint planning, backlog grooming, daily scrums, sprint reviews and sprint retrospectives.
- Led sprint reviews and planning meetings to promote full team engagement.
- Anticipated impediments to team delivery involving cultural barriers and logistical challenges.

2018-10 -  
2019-11

## **Project Manager**

*SalesHandy, Ahmedabad, India*

- Owned and prioritized product backlog.
- Oversaw entire product deployments from vision and creation to roll out and delivery.
- Broke project into epics and implementable user stories.
- Reduce Churn by 5%, compare to average churn ration of last 3 months.

- Reduced project life-cycle by 2 months compare to previous records, with a smaller number of resources & defects. And thus, saving cost with quality.
- Improved quality of products by 40%, considering severity of Bugs & Enhancements logged during each processes of development.
- Delivered multi phases of critical project on time, which includes collocated cross functional teams across organization.
- Planned and Invested time on technology Training for better understanding as a prevention cost.
- Setup & Execute OKRs.
- Revamp Existing features.
- Worked with Marketing and Sales Team to define “Product Market Fit”, “Launching Deals”, and “Go to Market Strategy” for new feature release.

2015-07 -  
2018-10

### **Senior Project Associate**

*Tax Technologies, Gandhinagar, India*

- Facilitated workshops to collect project requirements and user feedback.
- Reported regularly to managers on project budget, progress and technical problems.
- Recruited and oversaw personnel to achieve performance and quality targets.
- Tracked project and team member performance closely to quickly intervene in mistakes or delays.
- Maintained open communication by presenting regular updates on project status to customers.

2014-12 -  
2015-06

### **Business Analyst**

*Innovify, Ahmedabad, India*

- Applied honed problem-solving skills to analyze and resolve issues impacting business operations and goal achievement.
- Analyzed key aspects of business to evaluate factors driving results and summarized into presentations.
- Conducted interviews with key business users to collect information on business processes and user requirements.
- Improved business direction by prioritizing customers and implementing changes based on

collected feedback.

2010-06 -  
2014-12

## **EDI Analyst**

*Searce, Pune, India*

- Transmitted records and files to customers efficiently to maintain operational timelines.
- Created and maintained EDI customer maps.
- Tracked files from origin to destination and troubleshoot errors.
- Trained customer service personnel in strategies for supporting electronic data interchange activities.
- Troubleshoot incidents reported by end-users to schedule system changes and identify permanent solutions.

---

## **Education**

---

2007-07 -  
2009-07

### **MBA**

*Saurashtra University - Rajkot*

2004-06 -  
2007-07

### **Bachelor of Commerce**

*HL College - Ahmedabad*

---

## **Certifications**

---

PMP - Project Management Professional